



# Teacher Job Description

Position Title: Teacher

Reports To: School Principal / Academic Director

Position Type: Full-time / Part-time

## Position Summary

The Teacher is responsible for planning, delivering, and assessing high-quality instruction that aligns with the school's curriculum, values, and educational philosophy. The teacher fosters a safe, respectful, and engaging learning environment, supports the academic and social-emotional development of students, and collaborates with colleagues to promote continuous improvement and student success.

## Key Responsibilities

### Instruction and Curriculum

- Plan and implement engaging lessons aligned with curriculum standards and learning objectives.
- Use a variety of instructional strategies to meet diverse learning styles and student needs.
- Differentiate instruction to support students with varying abilities, including English language learners and students with learning needs.
- Integrate formative and summative assessments to monitor progress and inform instruction.
- Maintain accurate records of student progress and provide timely feedback.

### Classroom Management and Student Support

- Create a positive, structured, and respectful classroom environment.
- Implement school-wide behavior and discipline policies consistently, using a balanced approach that supports accountability, restoration, and growth.
- Support students' social, emotional, and spiritual development in alignment with school values.
- Communicate high expectations while providing encouragement and support.

### Professional Responsibilities

- Collaborate with colleagues to plan instruction, share best practices, and support school initiatives.



- Participate in professional development, staff meetings, and training sessions.
- Communicate effectively and professionally with parents, administrators, and support staff.
- Contribute to a positive school culture and model professionalism at all times.

## **Faith and School Culture**

- Support and model the school's Christian values and mission.
- Integrate faith-based principles appropriately into classroom culture and instruction.
- Serve as a positive role model for students in character, integrity, and service.

## **Qualifications**

- Bachelor's degree in Education or a related field (Master's degree preferred).
- Teaching certification or relevant teaching experience.
- Strong knowledge of curriculum standards and effective instructional practices.
- Proficiency in English (bilingual proficiency preferred, if applicable).
- Strong classroom management, communication, and organizational skills.

## **Desired Attributes**

- Commitment to student-centered learning.
- Willingness to collaborate and grow professionally.
- Flexibility, initiative, and a positive attitude.
- Passion for teaching and lifelong learning.