

Master Planning Schedule 2025-2026

AMI International School

Km. 222.3 Ruta a Chisec, Cobán, Alta Verapaz, Guatemala

Email: info@amiiscoban.com

Website: amiiscoban.com

Telephone: +502 4877 4101





Master Planning Schedule

Our curriculum is intentionally designed to provide a coherent, rigorous, and developmentally appropriate learning experience from early learning through secondary education. Instructional time is purposefully planned to ensure that students meet international standards-based learning objectives while fully aligning with the Guatemala Ministry of Education requirements and the National Base Curriculum (Currículo Nacional Base – CNB). This dual alignment ensures academic excellence, cultural relevance, and compliance with national educational expectations.

To support high-quality instruction, the school ensures that teachers are provided with sufficient planning time during the instructional day. For full-time instructional staff, the school generally maintains a minimum of 30% planning & breaks / 70% instructional time split, allowing teachers adequate time for lesson preparation without teaching or supervisory responsibilities. Part-time professional staff are also provided with appropriate planning time within their designated workday. This dedicated planning time enables teachers to design effective lessons, differentiate instruction, collaborate with colleagues, assess student progress, and align instructional practices with curriculum standards and learner needs.

Early Learning Program

The early learning curriculum promotes the holistic development of young children through engaging, developmentally appropriate learning experiences that support cognitive, social, emotional, creative, and physical growth. Instruction is culturally and linguistically responsive and builds strong foundations for success in primary education. Learning integrates early literacy, numeracy, science, social studies, health, and active exploration. Teachers are provided with planning time to design play-based, inquiry-driven instruction aligned with CNB expectations and international early learning standards.

Primary and Elementary Levels

The primary and elementary curriculum is broad and balanced, supporting a range of learner readiness while emphasizing cognitive, psychomotor, and affective development. Students engage in language arts, mathematics, science, social studies, foreign language exploration, health and safety, physical education, the arts, and technology-enhanced learning. Dedicated teacher planning time supports effective lesson design, assessment, differentiation, and alignment with CNB competencies and international academic standards.



Middle School Levels

The middle school and junior high curriculum provides depth and flexibility to meet the academic and developmental needs of early adolescents. Students participate in core academic subjects, exploratory courses, fine and practical arts, foreign language, technology integration, physical education, and social-emotional learning. Teachers are supported with adequate planning time to collaborate, analyze student progress, and design instruction aligned with CNB requirements and international standards.



Pre-Kinder

	Pre-Kinder				
	FULL SCHEDULE				
8:00-8:10	Assembly	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:10-8:30	Morning Routine				
8:30-9:10	English	English	English	English	English
9:10-9:40	Recess	Recess	Recess	Recess	Recess
9:40-10:20	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics
10:20-11:00	Writing and Motor Skills	Writing and Motor Skills	Writing and Motor Skills	Writing and Motor Skills	Writing and Motor Skills
11:00-11:40	Bible	Music	Art	PE	Reading and Reading/Phonics Centers
11:40-12:05	Lunch	Lunch	Lunch	Lunch	Lunch
12:05-12:30	Recess	Recess	Recess	Recess	Recess
12:30-12:40	Bathroom and Transition	Bathroom and Transition	Bathroom and Transition	Bathroom and Transition	Bathroom and Transition
12:40-1:20	Reading and Reading/Phonics Centers	Reading and Reading/Phonics Centers	Reading and Reading/Phonics Centers	Library	Reading and Reading/Phonics Centers
1:20-1:50	Fine Motor Skills/Sensory Play	Fine Motor Skills/Sensory Play	Fine Motor Skills/Sensory Play	Fine Motor Skills/Sensory Play	Fine Motor Skills/Sensory Play
1:50-2:00	Recess	Recess	Recess	Recess	Recess
2:00-2:10		Preschool Chapel			
2:10-2:50	Games and Free Time		Games and Free Time	Games and Free Time	Games and Free Time
2:50-3:00	Closing Circle	Closing Circle	Closing Circle	Closing Circle	Closing Circle
3:00-5:00					



	Pre-Kinder				
	HEAD TEACHER SCHEDULE				
8:00-8:10	Assembly	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:10-8:20	Morning Routine				
8:20-8:30	Morning Routine				
8:30-9:40	Planning	Planning	Planning	Planning	Planning
9:40-10:20	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics
10:20-11:00	Writing and Motor Skills	Writing and Motor Skills	Writing and Motor Skills	Writing and Motor Skills	Writing and Motor Skills
11:00-11:40	Bible	Planning	Planning	Planning	Reading and Reading/Phonics Centers
11:40-12:30	Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break
12:30-12:40	Bathroom and Transition	Bathroom and Transition	Bathroom and Transition	Bathroom and Transition	Bathroom and Transition
12:40-1:20	Reading and Reading/Phonics Centers	Reading and Reading/Phonics Centers	Reading and Reading/Phonics Centers	Planning	Reading and Reading/Phonics Centers
1:20-1:50	Fine Motor Skills/Sensory Play	Fine Motor Skills/Sensory Play	Fine Motor Skills/Sensory Play	Fine Motor Skills/Sensory Play	Fine Motor Skills/Sensory Play
1:50-2:00	Planning	Planning	Planning	Planning	Planning
2:00-2:10		Preschool Chapel			
2:10-2:50	Games and Free Time		Games and Free Time	Games and Free Time	Games and Free Time
2:50-3:00	Closing Circle	Closing Circle	Closing Circle	Closing Circle	Closing Circle
3:00-5:00	Planning	Planning	Planning	Planning	Planning



Kinder

	Kinder				
	FULL SCHEDULE				
8:00-8:10	Assembly	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:10-8:20	Morning Routine				
8:20-8:30	Morning Routine	Writing	Writing	Writing	Writing
8:30-9:00	Writing	Writing	Writing	Writing	Writing
9:00-9:40	Reading	Reading	Reading	Reading	Reading
9:40-10:10	Recess	Recess	Recess	Recess	Recess
10:10-11:00	English	English	English	English	English
11:00-11:40	Music	Bible	Mathematics	Art	PE
11:40-12:05	Lunch	Lunch	Lunch	Lunch	Lunch
12:05-12:30	Recess	Recess	Recess	Recess	Recess
12:30-12:40	Baños y transición				
12:40-1:20	Mathematics	Mathematics	Library	Mathematics	Mathematics
1:20-1:40	Games or Nap				
1:40-2:00	Fine Motor Skills/Sensory Play				
2:00-2:50	English Reading Groups	Preschool Chapel	English Reading Groups	English Reading Groups	Kinder Reading Buddies
2:50-3:00	Closing Circle				
3:00-5:00					



Kinder					
HEAD TEACHER SCHEDULE					
8:00-8:10	Assembly	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:10-8:20	Morning Routine				
8:20-8:30	Morning Routine	Writing	Writing	Writing	Writing
8:30-9:00	Writing	Writing	Writing	Writing	Writing
9:00-9:40	Reading	Reading	Reading	Reading	Reading
9:40-9:50	Planning	Planning	Planning	Planning	Planning
9:50-11:00		Planning	Planning		
11:00-11:40		Bible	Mathematics		
11:40-12:30	Lunch Break				
12:30-12:40	Baños y transición				
12:40-1:20	Mathematics	Mathematics	Planning	Mathematics	Mathematics
1:20-1:40	Games or Nap				
1:40-2:00	Fine Motor Skills/Sensory Play				
2:00-2:50	Planning	Preschool Chapel	Planning	Planning	Kinder Reading Buddies
2:50-3:00	Closing Circle				
3:00-5:00	Planning	Planning	Planning	Planning	Planning



1st Grade

1st Grade					
FULL SCHEDULE					
8:00-8:10	Assembly	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:10-8:20	Morning Routine	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:20-8:30		English Language Arts	English Language Arts	English Language Arts	English Language Arts
8:30-9:10	English Language Arts	English Language Arts	English Language Arts	English Language Arts	English Language Arts
9:10-9:40		English Reading/Conversation Groups	English Reading/Conversation Groups	English Reading/Conversation Groups	English Reading/Conversation Groups
9:40-9:50	Recess	Recess	Recess	Recess	Recess
9:50-10:00		Recess	Recess	Recess	Recess
10:00-10:50	Writing/Grammar	Writing/Grammar	Writing/Grammar	Writing/Grammar	Writing/Grammar
10:50-11:40	PE	Library	PE	Music	Art
11:40-12:05	Lunch	Lunch	Lunch	Lunch	Lunch
12:05-12:30	Recess	Recess	Recess	Recess	Recess
12:30-12:40	Bathroom and Transition	Bathroom and Transition	Bathroom and Transition	Bathroom and Transition	Bathroom and Transition
12:40-1:30	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics
1:30-2:00	Reading	Reading	Reading and Reading Groups	Reading	Reading and Reading Groups
2:00-2:50	Bible	Preschool Chapel		Q'eqchi	
2:50-3:00	Closing Circle	Closing Circle	Closing Circle	Closing Circle	Closing Circle
3:00-5:00					



	1st Grade				
	HEAD TEACHER SCHEDULE				
8:00-8:10	Assembly	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:10-8:20	Morning Routine	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:20-8:30		Planning	Planning	Planning	Planning
8:30-10:00	Planning	Planning	Planning	Planning	Planning
10:00-10:50	Writing/ Grammar	Writing/ Grammar	Writing/ Grammar	Writing/ Grammar	Writing/ Grammar
10:50-11:40	Planning	Planning	Planning	Planning	Planning
11:40-12:30	Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break
12:30-12:40	Bathroom and Transition	Bathroom and Transition	Bathroom and Transition	Bathroom and Transition	Bathroom and Transition
12:40-1:30	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics
1:30-2:00	Reading	Reading	Reading and Reading Groups	Reading	Reading and Reading Groups
2:00-2:50	Bible	Preschool Chapel		Planning	
2:50-3:00	Closing Circle	Closing Circle	Closing Circle	Closing Circle	Closing Circle
3:00-5:00	Planning	Planning	Planning	Planning	Planning



2nd Grade

	2nd Grade				
	FULL SCHEDULE				
8:00-8:10	Assembly	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:10-8:20	Morning Routine	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:20-8:30		ELA	ELA	ELA	ELA
8:30-9:10	ELA	ELA	ELA	ELA	ELA
9:10-10:00	Writing	Writing	Writing	Writing	Writing
10:00-10:20	Recess	Recess	Recess	Recess	Recess
10:20-11:10	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics
11:10-12:00	Writing/Grammar	Writing/Grammar	Writing/Grammar	Writing/Grammar	Writing/Grammar
12:00-12:05	Transition to lunch	Transition to lunch	Transition to lunch	Transition to lunch	Transition to lunch
12:10-12:30	Lunch	Lunch	Lunch	Lunch	Lunch
12:30-12:55	Recess	Recess	Recess	Recess	Recess
12:55-1:00	Transition				
1:00-1:55	Bible	PE	Read Aloud, Centers, and Reading Groups	Music	PE
1:55-2:00	Transition				
2:00-2:50	Art	Library	Chapel	Read Aloud, Centers, and Reading Groups	Q'eqchi
2:50-3:00	Closing Circle	Closing Circle	Closing Circle	Closing Circle	Closing Circle
3:00-5:00					



2nd Grade					
HEAD TEACHER SCHEDULE					
8:00-8:10	Assembly	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:10-8:20	Morning Routine	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:20-8:30		ELA	ELA	ELA	ELA
8:30-9:10	ELA	ELA	ELA	ELA	ELA
9:10-10:00	Writing	Writing	Writing	Writing	Writing
10:00-10:20	Planning	Planning	Planning	Planning	Planning
10:20-11:10	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics
11:10-12:00	Writing/Grammar	Writing/Grammar	Writing/Grammar	Writing/Grammar	Writing/Grammar
12:00-12:05	Transition to lunch	Transition to lunch	Transition to lunch	Transition to lunch	Transition to lunch
12:10-12:55	Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break
12:55-1:00	Transition				
1:00-1:55	Bible	Planning	Read Aloud, Centers, and Reading Groups	Planning	Planning
1:55-2:00	Transition				
2:00-2:50	Planning	Planning	Planning	Read Aloud, Centers, and Reading Groups	Planning
2:50-3:00	Closing Circle	Closing Circle	Closing Circle	Closing Circle	Closing Circle
3:00-5:00	Planning	Planning	Planning	Planning	Planning



3rd Grade

3rd Grade					
FULL SCHEDULE					
8:00-8:10	Assembly	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:10-8:20	Morning Routine				
8:20-8:30					
8:30-8:50	HFW practice - introduce new words	Language Lesson	Language Lesson	Language Lesson	Language Lesson
8:50-9:40	Bible				
9:40-10:20	Writing Lesson and independent writing				
10:20-10:40	Recess	Recess	Recess	Recess	Recess
10:40-11:30	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics
11:30-12:10	Literacy	Literacy	Literacy	Literacy	Literacy
12:10-12:35	Lunch	Lunch	Lunch	Lunch	Lunch
12:35-1:00	Recess	Recess	Recess	Recess	Recess
1:00-1:05	Transition				
1:05-1:55	PE	SSR and Reading Groups	PE	SSR and Reading Groups	SSR and Reading Groups
1:55-2:00	Transition				
2:00-2:50	Q'eqchi	Music	Chapel	Library	Art
2:50-3:00	Closing Circle				
3:00-5:00					



3rd Grade					
HEAD TEACHER SCHEDULE					
8:00-8:10	Assembly	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:10-8:20	Morning Routine				
8:20-8:30		Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:30-8:50	HFW practice - introduce new words	Language Lesson	Language Lesson	Language Lesson	Language Lesson
8:50-9:40	Bible	Language Lesson	Language Lesson	Language Lesson	Language Lesson
9:40-10:20	Writing Lesson and independent writing				
10:20-10:40	Planning	Planning	Planning	Planning	Planning
10:30-10:40		Planning	Planning	Planning	Planning
10:40-11:30	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics
11:30-12:10	Literacy	Literacy	Literacy	Literacy	Literacy
12:10-1:00	Lunch Break				
1:00-1:05	Transition				
1:05-1:55	Planning	SSR and Reading Groups	Planning	SSR and Reading Groups	SSR and Reading Groups
1:55-2:00	Transition				
2:00-2:50	Planning	Planning	Chapel	Planning	Planning
2:50-3:00	Closing Circle				
3:00-5:00	Planning	Planning	Planning	Planning	Planning



4th Grade

	4th Grade				
	FULL SCHEDULE				
8:00-8:10	Assembly	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:10-8:20	Morning Routine	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:20-8:30	Morning Routine	ELA	Q'eqchi	ELA	ELA
8:30-9:10	ELA		ELA		
9:10-9:30	ELA	Social Studies		ELA	Music
9:30-10:20	Library	Social Studies	ELA	Music	Social Studies
10:20-10:40	Recess	Recess	Recess	Recess	Recess
10:40-11:20	Spelling/Grammar	Spelling/Grammar	Spelling/Grammar	Spelling/Grammar	Spelling/Grammar
11:20-12:10	Bible	PE	Science	Science	PE
12:10-12:35	Lunch	Lunch	Lunch	Lunch	Lunch
12:35-1:00	Recess	Recess	Recess	Recess	Recess
1:00-2:00	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics
2:00-2:50	SSR and Reading Groups	Art	Chapel	SSR and Reading Groups	Kinder Reading Buddies
2:50-3:00	Closing Circle	Closing Circle	Closing Circle	Closing Circle	Closing Circle
3:00-5:00					



4th Grade					
HEAD TEACHER SCHEDULE					
8:00-8:10	Assembly	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:10-8:20	Morning Routine	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:20-8:30	Morning Routine	ELA	Planning	ELA	ELA
8:30-9:10	ELA		ELA		
9:10-9:30	ELA	Social Studies	ELA	Planning	Social Studies
9:30-10:20	Planning	Planning	Planning	Planning	Planning
10:20-10:30		Planning	Planning	Planning	Planning
10:30-10:40		Planning	Planning	Planning	Planning
10:40-11:20	Spelling/Grammar	Spelling/Grammar	Spelling/Grammar	Spelling/Grammar	Spelling/Grammar
11:20-12:10	Bible	Planning	Science	Science	Planning
12:10-1:00	Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break
1:00-2:00	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics
2:00-2:50	SSR and Reading Groups	Planning	Planning	SSR and Reading Groups	Planning
2:50-3:00	Closing Circle	Closing Circle	Closing Circle	Closing Circle	Closing Circle
3:00-5:00	Planning	Planning	Planning	Planning	Planning



5th Grade

	5th Grade				
	FULL SCHEDULE				
8:00-8:10	Assembly	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:10-8:20	Morning Routine				
8:20-9:30	Interactive Read Aloud & ELA Mini Lessons				
9:30-10:20	Music	PE	Art	PE	Library
10:20-10:40	Recess	Recess	Recess	Recess	Recess
10:40-11:30	Writing	Writing	Writing	Writing	Writing
11:30-12:35	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics
12:35-1:00	Lunch	Lunch	Lunch	Lunch	Lunch
1:00-1:20	Recess	Recess	Recess	Recess	Recess
1:20-2:00	Science	Science	Science	Social Studies	Social Studies
2:00-2:50	Bible	Q'eqchi	SSR / Intervention	Chapel	Computer
2:50-3:00	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
3:00-5:00					



5th Grade					
HEAD TEACHER SCHEDULE					
8:00-8:10	Assembly	Morning Routine	Morning Routine	Morning Routine	Morning Routine
8:10-8:20	Morning Routine				
8:20-9:30	Interactive Read Aloud & ELA Mini Lessons				
9:30-10:40	Planning	Planning	Planning	Planning	Planning
10:40-11:30	Writing	Writing	Writing	Writing	Writing
11:30-12:35	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics
12:35-1:20	Lunch Break				
1:20-2:00	Science	Science	Science	Social Studies	Social Studies
2:00-2:50	Bible	Planning	SSR / Intervention	Planning	Planning
2:50-3:00	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
3:00-5:00	Planning	Planning	Planning	Planning	Planning



6th Grade

	6th Grade				
	FULL SCHEDULE				
8:00-8:15	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
8:15-9:15	Language Arts				
9:15-9:20	Break				
9:20-10:10	PE	Music	PE - Nutrition	Art	PE
10:10-10:30	Recess				
10:30-11:30	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics
11:30-11:35	Break				
11:35-12:30	Social Studies				
12:30-12:55	Lunch	Lunch	Lunch	Lunch	Lunch
12:55-1:10	Recess	Recess	Recess	Recess	Recess
1:10-2:05	Science	Science	Science	Science	Science
2:05-2:50	Bible	Computer	Q'eqchi	Chapel	Elective Wheel
2:50-3:00	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
3:00-5:00					



	6th Grade				
	HEAD TEACHER SCHEDULE				
8:00-8:15	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
8:15-9:15	Mathematics (7th)	Mathematics (7th)	Mathematics (7th)	Mathematics (7th)	Mathematics (7th)
9:15-10:30	Planning	Planning	Planning	Planning	Planning
10:30-11:30	Mathematics (6th)	Mathematics (6th)	Mathematics (6th)	Mathematics (6th)	Mathematics (6th)
11:30-12:30	Planning	Planning	Planning	Planning	Planning
12:30-1:10	Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break
1:10-2:05	Planning	Planning	Planning	Planning	Planning
2:05-2:50				Chapel	
2:50-3:00	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
3:00-5:00	Planning	Planning	Planning	Planning	Planning



7th Grade

	7th Grade				
	FULL SCHEDULE				
8:00-8:15	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
8:15-9:15	Mathematics	Mathematics	Mathematics	Mathematics	Mathematics
9:15-9:20	Break				
9:20-10:10	PE	Music	PE - Nutrition	Art	PE
10:10-10:30	Recess				
10:30-11:30	Language Arts				
11:30-11:35	Break				
11:35-12:30	Science	Science	Science	Science	Science
12:30-12:55	Lunch	Lunch	Lunch	Lunch	Lunch
12:55-1:10	Recess	Recess	Recess	Recess	Recess
1:10-2:05	Social Studies				
2:05-2:50	Bible	Computer	Q'eqchi	Chapel	Elective Wheel
2:50-3:00	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
3:00-5:00					



	7th Grade				
	HEAD TEACHER SCHEDULE				
8:00-8:15	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
8:15-9:15	Mathematics (7th)	Mathematics (7th)	Mathematics (7th)	Mathematics (7th)	Mathematics (7th)
9:15-10:30	Planning	Planning	Planning	Planning	Planning
10:30-11:30	Mathematics (6th)	Mathematics (6th)	Mathematics (6th)	Mathematics (6th)	Mathematics (6th)
11:30-12:30	Planning	Planning	Planning	Planning	Planning
12:30-1:10	Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break
1:10-2:05	Planning	Planning	Planning	Planning	Planning
2:05-2:50				Chapel	
2:50-3:00	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
3:00-5:00	Planning	Planning	Planning	Planning	Planning